

DEPARTMENT OF CRIME CONTROL AND PUBLIC SAFETY  
DIVISION OF EMERGENCY MANAGEMENT  
OFFICE OF GEOSPATIAL AND TECHNOLOGY MANAGEMENT  
NATIONAL FLOOD INSURANCE PROGRAM

Program Records Retention and Disposition Schedule

The Program Records Retention and Disposition Schedule and retention periods governing the records series listed herein are hereby approved. In accordance with the provisions of Chapters 121 and 132 of the General Statutes of North Carolina, it is agreed that the records of the

**OFFICE OF GEOSPATIAL AND TECHNOLOGY MANAGEMENT**

do not and will not have further official use or value for administrative, research, or reference purposes after the respective retention periods specified herein. The N.C. Department of Cultural Resources consents to the destruction or other disposition of these records in accordance with the retention and disposition instructions specified in this schedule. However, records subject to audit or those legally required for ongoing official proceedings must be retained until released from such audits or official proceedings, notwithstanding the instructions of this schedule. **Public records including electronic records not listed in this schedule or in the General Schedule for State Agency Records are not authorized to be destroyed. The**

**OFFICE OF GEOSPATIAL AND TECHNOLOGY MANAGEMENT**

agrees to destroy, transfer or dispose of records in the manner and at the times specified herein. This schedule is to remain in effect until superseded.

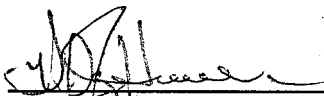
**APPROVAL RECOMMENDED**



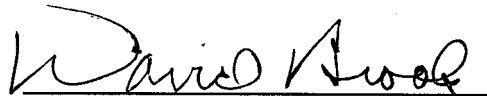
Lisa Roberts, Chief Records Officer  
Department Crime Control and Public Safety



John Dorman, Director  
Office of Geospatial and Technology Management

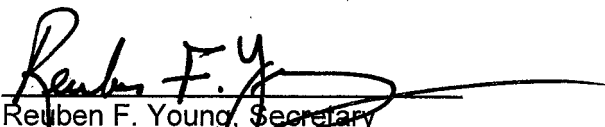


Doug Hoell, Director  
Division of Emergency Management

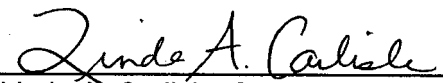


David Brook, Director  
Division of Historical Resources

**APPROVED**



Reuben F. Young, Secretary  
Department of Crime Control and Public Safety



Linda A. Carlisle, Secretary  
Department of Cultural Resources

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**ITEM 48425. FLOOD INSURANCE STUDY REPORT AND INSURANCE RATE MAPS FILE.**

Reports and maps in paper and electronic formats used to identify flood hazard areas and to determine areas requiring flood insurance and, if so, what appropriate construction standards are applicable. File includes flood insurance rate maps (panels) and flood insurance studies arranged by county names and dates of maps.

**DISPOSITION INSTRUCTIONS:** Transfer paper and electronic records to the State Records Center when administrative value ends for immediate transfer to the custody of the Archives. Contact the Government Records Branch, Electronic Records Unit prior to the transfer of electronic records.